



3-D Printing & 3-D Scanning Policy for in-house use

The Guilford Free Library's 3-D printer is available to the public to make three-dimensional objects in plastic using a design that is uploaded from a digital computer file.

Please read the following information carefully and make sure you understand it and sign the statement below before using the 3-D printer without supervision.

1. The Library's 3-D printer and scanner are available to the public for lawful purposes. The public will not be permitted to use the Library's 3-D printer to create material that is:
 - a. Prohibited by local, state or federal law.
 - b. Unsafe, harmful or dangerous or poses an immediate threat to the well-being of others.
 - c. Obscene or otherwise inappropriate for the Library's environment.
 - d. In violation of another's intellectual property rights. For example, the printer will not be used to reproduce material that is subject to copyright, patent or trademark protection.
2. The Guilford Free Library is not responsible for any damage, loss, or security of data arising from the use of our computers, including any 3-D files, nor is it responsible for the functionality or quality of content produced on the 3-D printer.
3. The 3-D printer operates by melting plastic. The temperature of the print head is 428°F at the time of printing. The device also contains rapidly moving exposed gears. The Guilford Free Library Association its officers, employees, volunteers, and boards are not liable for any loss, damages, or bodily injuries resulting from the use the 3-D printer.
4. The 3-D printer requires occasional maintenance to function properly. Do not attempt any repairs. Consult the Reference Staff immediately if you experience any malfunction.
5. The cost of printing is \$2.00 per hour of printing. This price applies whether you are using the 3-D printer on your own or you submitting a file to the library staff to print.

I have read and understand the policies for use of the Guilford Free Library's 3-D printer

Name (printed)_____

Signature_____

Date_____